



UNIVERSITÀ DI PAVIA
Dipartimento di
Medicina Molecolare

COURSE REGULATION
(art. 12 - D.M. 22 October 2004 n. 270)

Entering class academic year 2022/2023

**MASTER'S DEGREE COURSE IN MEDICAL
AND PHARMACEUTICAL
BIOTECHNOLOGIES**
Class LM-9

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Part one- General provisions

Art. 1 – Name, class, location and duration

1. The Master's Degree course in Medical and Pharmaceutical Biotechnologies, set up by the Department of Molecular Medicina and coordinated by the Faculty of Medicine in Pavia by the University of Pavia belongs to class LM-9 concerning Master's Degrees in Medical, Veterinary and Pharmaceutical Biotechnologies, as set by DM 16 March 2007.
2. The duration of the course is two years.

Art. 2 – Regulations of reference

1. In compliance with the freedom of teaching as well as rights and obligations for both professors and students, the teaching organisation and training activities in the frame of the Master's Degree in Medical and Pharmaceutical Biotechnologies are regulated by the current text, [the University of Pavia Regulations](#), [the University's General Regulation](#), [the University Teaching Regulation](#), the [Students' Regulation](#) and the [Department of Molecular Medicine Regulation](#).
2. For other issues not specifically stated in the present regulation, current law provisions apply.

Art. 3 – Body responsible for teaching and organisational coordination

1. The Master's Degree Course in Medical and Pharmaceutical Biotechnologies reports to the Department of Molecular Medicine.
2. In respect of the skills and criteria set by the Regulations reported in art. 2, as well as according to the Regulation for the functioning of interdepartment study courses, the competent body for the didactic and organisational coordination of the course is the dedicated Teaching Council for Medical and Pharmaceutical Biotechnologies, hereby referred to as Teaching Council (*Consiglio didattico*).
3. The Course responsible body and quality management group are listed in the dedicated SUA report, available at the following link : <https://sonl.unipv.it/ava/index.php/2022SUA37401.pdf>.

Art. 4 – Administrative services of reference

1. The available administrative services for students are the following:

The Students Secretary, with administrative management functions of the students' careers. Offices are located in Via Ferrata 5, Pavia. The website of reference is the following <https://web.unipv.it/servizi/segreteria-studenti-e-ufficio-tasse/>

The Students Orientation Centre (COR) provides support to students during their academic career. The reference website is: <http://www-orientamento.unipv.it/>.

In addition, the course in Medical and Pharmaceutical Biotechnologies has the administrative support of the Didactic Secretary of the Department of Molecular Medicine and the Presidency Secretary of the Faculty of Medicine and Surgery of the University of Pavia.

Part two- Organisation of teaching activities

1. **Art. 5 – Annual degree programme report (*Scheda Unica Annuale-SUA*)**

2. The annual degree programme report is available at the following link:

<https://sonl.unipv.it/ava/index.php/2022SUA37401.pdf>

Art. 6 – Admission requirements

1. To be admitted in this course, students must have a bachelor degree (including the bachelors obtained according to the didactic organisation prior to D.M. 509/1999 and subsequent modifications and integrations) or other study titles obtained abroad in one of the following classes as set by D.M. 509/1999: 1 Biotechnologies, 12 Biological sciences, 14/S Pharmacy and Industrial pharmacy (including the single-cycle degree in Chemistry and Pharmaceutical Technologies), 46/S Medicine and Surgery; or the bachelor/master's degree obtained in one of the following classes as set by D.M. 270/2004: L-2 Biotechnologies, L-13 Biological sciences, LM-13 Pharmacy and Industrial pharmacy (including the single-cycle degree in Chemistry and Pharmaceutical Technologies), LM-41 Medicine and Surgery.
2. Students need to have an English language certificate of B2 (CEF) level at least or passed an English language exam corresponding to 6 CFU.
3. Graduated students with an academic title obtained in different curricula and different classes than the ones reported in comma 1 or graduates with a foreign degree title must pass a pre-evaluation of their curricular requirements. Curricular requirements for the previous academic career are met if the student obtained a minimum number of credits in the basic or characterising training activities and with reference to disciplinary topics and/or specific disciplinary scientific sectors as reported here:
 - Min. 10 CFU in Maths, Physics, Informatics and Statistics corresponding to the sectors: from FIS/01 to FIS/08, from MAT/01 to MAT/09, INF/01, MED/01, SECS-S/01, SECS-S/02;
 - Min. 10 CFU in Chemistry and Biology, corresponding to the sectors: CHIM/01, CHIM/02, CHIM/03, CHIM/06, BIO/01, BIO/10, BIO/11, BIO/13, BIO/17, BIO/18, BIO/19;
 - Min. 20 CFU in Biotechnologies corresponding to the sectors: from BIO/01 to BIO/07, from BIO/12 to BIO/19, from CHIM/01 to CHIM/05, from CHIM/08 to CHIM/11, MED/03, MED/04, MED/05, MED/07, MED/09, MED/13, MED/15, MED/42.
4. For admission it is required an adequate personal preparation verified via an evaluation interview.
5. Graduates having all the requirements reported in comma 1 who obtained the title within the evaluation interview with final mark 80/110 are exempted from taking the pre-evaluation of the curricular requirements.
6. The Commission, composed of three professors of the University of Pavia, mandated by the Teaching Council, will verify the curricular requirements possessed by candidates and communicate to all candidates the feedback of the pre-evaluation by email. If, in the pre-evaluation process, gaps in the candidate's knowledge are found, the candidate will need to sit additional exams and pass them before enrollment by attending single courses.
7. The evaluation interview is an online interview in front of a Commission
8. (see comma 5) and is the tool to verify the adequacy of personal preparation of candidates for enrollment purposes.
9. The evaluation interview is mandatory for:
 - Candidates not graduated within the date of the evaluation interview (see comma 10);

- Graduates with an academic title obtained in different curricula and different classes with respect to those reported in comma 2;
 - Graduates with a foreign academic title.
10. Access to this Master's Degree is allowed to candidates about to graduate in a compatible programme (see comma 1), within March 31 (Under Condition Enrollment), who obtained at least 150 credits at the moment of submitting the admission request.

Art. 7 – Teaching organisation

1. Training activities attended by students within the course provide rights to issue formative university credits CFU as set by current regulations.
2. The average quantity of overall engagement in learning, undertaken in a year by a full-time student, is fixed to 60 CFU as general rule.
3. To each CFU correspond 25 hours average engagement per student, of which at least 50% is dedicated to individual study or other individual training activities (except in the case of planned training activities with high experimental or practical aspects). For each CFU the proportion among lectures within the course and hours of individual study is the following:
 - a) In case of lectures, 8 hours dedicated to lectures or equivalent training activities and 17 hours of individual study;
 - b) In case of laboratory activities, seminars, exercises, 12 hours dedicated to lectures and 13 hours of individual study;
 - c) In case of practical activities and/or traineeships, 25 hours.
4. CFU equivalent to each training activity are obtained by the student via taking and passing an exam or other assessment of the preparation and acquired skills.
5. The validity of obtained CFU is 8 academic years. After that time frame, the Teaching Council will have to verify the obtained CFU contents validity.
6. According to Art. 36 of the Didactic Regulation of the University of Pavia, as set by D.M. n. 270/2004 and correspondent activation decrees, didactic activities take place according to the calendar issued by the Administration Council, upon proposal of the Academic Senate.
7. The ordinary period for lectures, exercises, seminars, laboratory activities and integrative activities is usually set for each academic year between October 1 and June 30.
8. Lectures are organised in 2 semesters: L'attività didattica è organizzata in semestri: I° semester October-January, and II° semester from March to June. Lectures and calendar definition for the lectures timetables are set by the coordinator professors of the Teaching Council for each semester, once other professors are contacted and taking into consideration the functional needs of the study paths.
9. The minimum number of exam sessions for each academic year is at least of 6 exam sessions in total, of which at least 2 for each session at the end of the lectures. Generally, it is to be avoided overlapping lectures and exams. Thus, for each lecture at least 2 exam sessions need to be set up at the end of the teaching period in the winter and summer sessions, and 2 retake sessions in September and December. It is hereby underlined that the December exam session is a retake session and not an early exam session for first semester courses. The interval between 2 exam sessions cannot be less than 2 weeks. No exam sessions are allowed outside of the official exam sessions and exams taking are set by the annual calendar. It is not possible to resit an exam again in the same exam session.
10. Periods for final assessment for the graduation cannot be less than 4 per academic year and must be approved by the Teaching Council. Graduation sessions for each academic year must be set within April 30 of the subsequent academic year; by that date, students enrolled in the previous academic year can graduate without needing to enrol again. Calendar dates for graduations must be made public in the Faculty website www-med.unipv.it
11. Calendars of lectures and exams must be published within the deadlines set in the annual report SUA.

12. Athletes students, upon their request, can have reserved extraordinary exam sessions in case of sports engagements not complying with the exams calendar of the degree course.

Art. 8 – Study Plans

1. The Master's Degree course in Medical and Pharmaceutical Biotechnologies is divided in two curricula:
 - a) Medical Curriculum
 - b) Pharmaceutical Curriculum
2. All students must submit their study plan within the deadline indicated annually by the University.
3. A study plan includes all mandatory training activities selected by the student, according to the instructions annually set by the relevant Teaching Council, in order to obtain the final study title.
4. The standard study plan corresponds to the standard one advised by the Teaching Council, composed of lectures reported in Annex 1. Study plans compliant to the regulations and curricula indicated in this Regulation are automatically approved, as well as the electives chosen by the student as reported in letter a), comma 5 of art. 10 D.M. 22 October 2004 n. 270.
5. The individual study plan is composed of a study path different than the one set by this Regulation, and the student can submit it, respecting the restrictions of the class and the didactic system of the course, if it implies a number of credits compatible for graduation. The individual study plan must be approved by the Teaching Council, who will take into consideration the needs of cultural training, professional preparation of the student and the reasons possibly presented by the student, advising in case changes to the plan in order to make it more coherent with the training objectives of the course.
6. EU students and NON EU students with a study title obtained abroad must take an Italian language course of B2 level in the frame of the "further language knowledge". Students are exempted if: 1) they have a high school degree or bachelor of first level obtained in Italy; 2) they have a degree of Italian school abroad, 3) they have an Italian language certificate of B2 level.
7. The submitted study plan, approved automatically or (in case of individual study plan) by the Teaching Council is not editable in the academic year of submission after the deadline of 31 December.
8. Repeating students must submit a study plan corresponding to the repeating year if this includes training activities different than the preceding year; excepton to this rule are students who have not yet graduated, but have enrolled in all training activities set in their study plan, not obtaining yet the corresponding credits.
9. Repeating students are allowed to include max. 24 extra credits, also corresponding to the following year.
10. Credits obtained from additional exams with respect to the ones needed for graduation are registered in the student's career and can be recognised subsequently according to the current provisions.
11. Exams for additional credits are taken into account in the curricular average calculation.
12. A dedicated study plan for part-time students is not conceived.

Art. 9 – Double-degree programmes

1. For the time being, the Course does not include any double-degree programmes, even with foreign Universities,

Art. 10 – Compulsory attendance and end-of-course assessments

1. It is mandatory to attend activities including laboratories as part of the training. For all other activities, attendance is recommended.
2. There are no propedeutic exams in the present course.

Art. 11 – Electives

1. In the study plan of enrolled students it is allowed to include 9 CFU of electives (as set by art 10 comma 5.a DM 270/2004 - c.d. "TAF D") to be taken in the first or second year. Students can choose from activities of the academic offer of the University and the Teaching Council will have the right to evaluate the coherence of such electives with respect to the training objectives of the course, taking into account the possible reasons of the student for their choices. When the choice is made among activities reported in Annex 1, the coherence with the course is automatically recognised. Students need to submit their choices at the beginning of the second year.
2. Among possible electives (as set by art 10 comma 5.a DM 270/2004 - c.d. "TAF D") it is allowed to include activities proposed by restricted access courses, both local and national, with the exception of the national medical area restricted courses.
3. Students cannot choose activities already taken during past academic careers, unless they are validated outside of the 120 CFU necessary to obtain the final degree. The relevant offices will verify the correct rule application during the preliminary career check. In case the rule is breached, the student will not be admitted to the graduation exam and will be obliged to modify their study plan.

Art. 12 – Traineeships

1. Traineeship activities, indicated as "OTHER ACTIVITIES", are a crucial part of the training path and contribute to reaching the training objectives of the degree course, by favouring the knowledge and entry to the work environment. This activity is led in the second year of the course for the Medical and Pharmaceutical curricula selected by the student, possibly in the second semester.
2. Traineeship lasts 75 hours, corresponding to 3 CFU. Traineeships can be taken inside the University or in external public or private companies, always under the supervision of a university tutor (traineeship responsible professors for the degree course or a person responsible for the public or private company in which the traineeship takes place). At the end of the activity, the traineeship must be certified by one of the professors of the degree course. Sometimes, the traineeship activity introduces the final experimental dissertation traineeship that has to be undertaken in the second year under the supervision of a tutor professor belonging to the University of Pavia.

Art. 13 – Examinations and end-of course assessments

1. Verification of assessments is aimed at attesting the adequate preparation of students enrolled in the course, in order to proceed with their academic career and obtain the credits corresponding to the attended training activities.
2. Exams are public.
3. Exams can be oral and/or written and provide marks out of 30 or an evaluation or no mark-exam. Credits are obtained when the final mark is equal or superior to 18/30. In case the maximum grade is achieved 30/30, the Commission can provide honours by unanimous

accord. A failed grade is not accompanied by a mark and the possible annotation on the minutes, for statistics aims, is not reported in the academic career.

For the Traineeship (Other Activities), at the end of the activity, the responsible person upon indication of the company tutor will provide an approval or non-approval of such activity, and will register it.

4. In this degree course no more than 12 exams or end-of course assessment can be scheduled. In the calculation of exams or end of course assessments, characterising, similar, integrative and elective activities must be taken into consideration. Exams related to the last ones are considered in the final calculation as corresponding to 1 unit (even when the assigned credits provide more exams or assessments).
5. Training activities as reported in letters c), d) comma 5 art. 10 of D.M. 270/2004 do not compute in the calculation of the maximum amount of exams and assessments.
6. Integrated exams for more than one teaching or coordinated modules can be scheduled, and professors of such subjects participate together in the overall assessment of the student performance, and that cannot be fractioned in separate evaluations for single activities or modules. If the exam is integrated, all teachings and modules need to be indicated in the study plan of the student. In this degree course the scheduled integrated exams are reported in Annex 1.

Art. 14 – Final examination and degree awarding

2. The degree is awarded after taking a final exam, which aims at verifying the training objectives of the degree course.
3. The final examination can be accessed after obtaining at least 102 CFU, and provides additionally 18 CFU. The final exam consists in the presentation and discussion of an experimental thesis, developed by the student under the guidance of a supervisor professor, concerning themes characterising the academic profile of the degree course. The dissertation must be composed and discussed in English. An E' necessario che sia depositato presso gli Uffici competenti un "abstract" in Italian language summarising the text contents and a double title in Italian and English must be submitted to the relevant offices.
4. The dissertation can be integrated by laboratory activities in Biotechnological frames for the study of new diagnostic and therapeutical approaches, pathogenetics mechanisms in disease as well as characterisation of new molecular targets, development of applied biotechnologies for the production of drugs and bio-drugs, their analysis, vehiculation and direction.
5. Experimental activities in comma 3 may be performed in scientific structures of the Faculty of Medicine or extrenal structures, either national or international, having active agreements for didactic and/or scientific collaborations.
6. The Head of the Department or the President of the Faculty, upon delegation by the Head, nominates the Commissions for degrees awarding upon suggestion of the President of the Teaching Council. Commissions are composed of five members at least, of whom two and four must be associated professors or researchers, responsible for lectures given in the Department or Faculty or belonging to other University departments.
7. The President of the evaluating Commission can be a full or associate professor, or senior researcher or the President of the degree course. The President has the duty of assuring the regularity of the final exam and attesting the conclusive remarks with respect to the general criteria set by the responsible bodies for the study course. .
8. The President appoints, among the Commission members, a secretary in charge of taking the minutes.
9. The evaluating Commission is thus composed of: one President, one Secretary, supervisors and possibly co-supervisors. Co-examiners will be appointed by the President of the Commission before the graduate session, and then communicated to the student.
10. The Master's Degree mark (from a minimum of 66 points to maximum 110 points with

honours possibly) is assigned by the evaluating Commission, in a public graduation session, and it takes into consideration the whole academic career of the student. The Teaching Council sets the organisation of the graduation session and the training of the graduation Commission, as well as the evaluation criteria of the final exam. A maximum of 8 points can be provided, as it follows:

- 4 points by the supervisor
- 2 points by the co-examiner
- 2 points by the Commission
- 1 extra point for students graduating in the first session (July)

If the final mark is 110 and the candidate obtained at least 2 with honours grades in the exams, then the honours can be appointed. Honours must be unanimously approved.

The evaluating Commission can also assign the commendation, as well as the honours, if:

- a) the student achieved 110 mark with honours in the first cycle bachelor;
- b) the student discusses the thesis within April of the second academic year;
- c) the student has an average of 109 and at least 4 with honours grades;
- d) upon commendation request proposed by the supervisor to the President of the degree course prior to the graduation session and by written request;
- e) the Commission unanimously agreed to appoint the commendation.

11. The request to perform the thesis internship must be submitted to the Students Secretary at least 15 days prior to the start of the activity. The request form, available online, must include:
 - a) structure where the student intends to perform the traineeship; b) the selected supervisor; c) date for the beginning of the thesis traineeship.
12. Criteria for the calculation of the final grade average are perusable at this link: <http://www-med.unipv.it/corsi-di-laurea/biotecnologie-mediche-e-farmaceutiche/organizzazione-del-corso-biotecnologie-mediche-e-farmaceutiche/>.

Part three-Directives for student's careers

Art. 15 – Criteria to recognise duly certified extra-academic skills and knowledge

1. The Teaching Council may validate duly certified extra-academic skills and knowledge for a maximum of 12 CFU (art.14 Law 240/2010), by considering the cultural training and professional preparation of the degree Course.
2. Possible recognition of skills and knowledge reported in the previous comma is decided by the Teaching Council.
3. Upon student's request, the following activities duly certified can be recognized as university credits in the frame of the electives of the study plan (TAF D), according to the criteria and modalities set by the Academic Senate:
 - Sport practiced at Olympic, world or European level: up to 6 CFU
 - Ranking in “medal zone” to the university championships or agonistic activities for the CUS sections of Pavia, including the competitions at regional and national level: up to 6 CFU
 - Sport practiced at Italian level and in intermediate categories: up to 3 CFU.

Art. 16 – Criteria to recognise credits

1. According to the Didactic Regulation of the University, in case of transfer from another study course in Italy or abroad, recognition of the previous academic career and validation of credits considered compatible is decided by the Teaching Council.
2. The time validity of credits obtained by a student is 8 academic years, after that the credits are cancelled with Chancellor Decree as they are considered obsolete.
3. After the period reported in comma 2, the obtained credits may be validated with a relevant decision if the Teaching Council recognises the training contents are not obsolete.
4. If the Teaching Council recognises some training contents credits are obsolete, the credits will be removed from the student's career. The Teaching Council sets the students to take again the exam defining topics and verification modality.
5. Once the verification is done, the Teaching Council validates the credits with a resolution. If the training activity has a mark, the same can be different with the mark previously obtained, upon indication of the evaluating exam commission.

Art. 17 – Criteria to recognise training activities performed during study periods in foreign universities

1. Training activities and thesis traineeships performed in foreign universities are recognised if carried out in the frame of the Erasmus project.
2. The “Learning Agreement” or “Training Agreement” are the documents defining the project of the training activities abroad and to be replaced to some of the activities scheduled for the study course. The possibility of recognising credits obtained abroad is previously set by the “Learning Agreement” or “Training Agreement”, signed for approval by the Department professor as reference professor for the study activities performed abroad. It is the responsibility of the reference professor to certify the coherence of the “Learning Agreement” or “Training Agreement” with the training objectives of the study course.
3. The equivalence of the didactic programme of teachings to attend abroad with respect to the ones set by the study course must be previously approved by the reference professor by written declaration.
4. At the end of the study period abroad, the student will submit to the Teaching Council the certificate of the performed activities for credits recognition, as well as the programme for each course attested by the foreign professor, for the conversion of the marks in the Italian system and for finding any possible integrations.
5. The Department Council to which the degree course or the Teaching Council belongs, appoints a reference professor for Erasmus recognitions. The reference professor is in charge of making the correspondence between teachings/modules or traineeship activities performed abroad with those of the degree course in Medical and Pharmaceutical Biotechnologies, evaluating the coherence of the performed activities abroad with the topics and scientific contents of the degree course, including possible traineeship activities.
6. The Teaching Council, upon indication of the reference professor for Erasmus who proceeded to verify criteria as set in comma 2, must decide the recognition of specific training activities obtained abroad : 3 CFU of the traineeship defined as “other activities” and possibly 12 CFU for the experimental dissertation preparation of the total 18 CFU appointed for the preparation and discussion of the thesis.

Art. 18 – Post-first year admission

1. There are no post-first year admission conditions.

Art. 19 – Certificates

7. Linguistic certificates or other types of certificates like ECDL Informatics cannot be accepted.

